



# PEBBLE HILL TRADITIONAL SCHOOL PAC MEETING MINUTES

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**DATE:** April 25, 2018      **TIME:** 7:00pm  
**PLACE:** PHT Library

## ATTENDEES:

**Co-Chair:** Martin Rusticus  
**Treasurer:** Louise Mol  
**Principal:** Marne Hopkinson  
**Fundraising:** Megan Mclean  
**Secretary:** Julie Mitobe

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## 1. Executive Reports

### **Treasurer – Louise Mol:**

- Waiting for Sports Day Raffle items to be decided to include the figures in the budget
- Decision to be made for the #PantherPride items, funds in the “Other” account can be allocated to cover this
- Donation to the Humboldt Broncos was made by Martin Rusticus, a cheque/cash combination has been given to Martin to reimburse him for the donation amount of \$400 (\$250 in cheque, \$150 in cash)

### **Fundraising – Megan Mclean**

- Items for the Sports Day Raffle are to be decided. The Online raffle will be created and run the same as last year
- Clothing Drive information has been collected, Megan will review the information and see if we can have this implemented for end of year fundraiser or for next year

## 2. Principal’s Report

- Communication – Weekly emails – Feedback has been good, will keep sending them out
- Math Parent Night for May 9 – Enrollment is low at this time but reminders will be sent out closer to the date
- Track & Field – practices are going well, regional track meet will be held at SDSS

### **Calendar Items – looking back**

- March 13 – Hoop Shoots finals at SDSS 3:45 – 5:00
- March 15 – Hot lunch/casual day/Report cards go home
- March 16 – Flag Football guests to intermediate classrooms
- March 19 – April 2 – Spring Break
- April 3 – School reopens/Div 12 to Delta Gymnastics
- April 4 – Track and Field practice starts
- April 6 – Reading link Challenge
- April 9 – Healthy Relationships talk – Div 1 & 2
- April 10 – Div 12 to Delta Gymnastics
- April 11-13 – Grade 7's to Evans Lake (everyone had a great time, despite the rain)
- April 11 – Healthy Relationships talk – Div 4 & 5
- April 12 – Fire Drill
- April 13 – Reading Link Challenge
- April 17 – Div 12 to Delta Gymnastics
- April 18 – Student Led Conferences
- April 19 – Student Led Conferences
- April 20 – ProD Day
- April 24 – Div 11 to Delta Gymnastics

### **Calendar Items – looking forward**

- April 26 – Hot lunch & Casual Day
- April 27 – Green Team Assembly (student run)
- May 3 – Jeans Day
- May 3 – Div 4,5 & 6 Field Trip to Westcoast Vegetable Greenhouse
- May 7 – Emergency Release Drill
- May 9 – Regional Track Meet
- May 9 – Math Parent Night
- May 14-16 – Book Fair
- May 16 – Panorama Photo and Class Photos
- May 16 – PAC Meeting

### **3. Minutes Review – Action Item Cleanup**

- Louise Mol will speak with the Hot Lunch team to see if it's possible to add an additional day per month next year – this would be great for fundraising
- Wheelchair washroom clean up – An email has been sent out for volunteers to assist PAC members on April 30<sup>th</sup> to clear out and sort the items, shelving has been put in for the storage of the PAC items (thank you Cheryl)
- Julie Mitobe will review the process for the movie licensing, have this in place for the 2018/2019 school year

### **4. New Business & Open Forum**

- Delta Gymnastics AirTrack is going to be booked for the Primary Students (K-3) on the day that the Intermediate students (4-7) have their end of year field trips

**Meeting Adjourned: 8:30pm**

**NEXT MEETING MAY 16, 2018**