



PEBBLE HILL TRADITIONAL SCHOOL PAC Meeting #6

MINUTES

DATE: October 18, 2017
PLACE: PHT Library

TIME: 7:00pm Start

ATTENDEES:

President: Jackie Moore

Vice-Chair: Yolandi McCarthy

Co-Chair: Martin Rusticus

Fundraising: Megan McLean/Shannon N.

Treasurer: Louise Mol/Meaghan Golden

Secretary: Julie Mitobe

DPAC: Rebecca Lee

Principal: Marne Hopkinson

Librarian: Brynne McLeod

1. Executive Reports

a. Treasurer – Please see attached budget for complete details

- i. Inquiry into when there is a zero for the expense, what does that mean – this indicates that the expenses were taken out of the proceeds so there was no cost to PAC
- ii. Brynne McLeod asked about the PE Jerseys, cheque was written for \$660 and new jerseys should have been purchased, staff is not sure if they actually received the new jerseys
 1. suggestion made to get enough jerseys or tshirts made so every child at events has their own and does not have to share
 - a. Action Item – Brynne McLeod will bring this to the track meet staff and ensure this is where they would like us to spend the money
- iii. To help Louise in the future for budget planning we need to ensure we are transparent with purchases – ie purchasing currency, shipping fees, tax
- iv. Ensure all requests for PAC funds are made either via email or written so there is a record of money going out of the account that she can keep
- v. The money for the Christmas Concert will be removed as a PAC cost, this is a teacher year so there is no cost to PAC for the event
- vi. Change the price per student column on the budget so we're not restricted in our numbers/spending, this would be more a communications item to allow parents and staff to see the direct costs of an event per student
- vii. A request has been made for more transparency in the music department to allow PAC to understand where our funds are being spent
- viii. Saleema Noon is booked for 2018/2019 – quorum voted pass
- ix. Change “In School Programs – Sports - PE Equipment” to just say “PE Equipment” quorum voted pass

- x. Voted to raise “Goal Expenses” (Science/Math, Sports) to \$2000, Library to \$1000 – First – Martin Rusticus, Seconded – Louise Mol
- xi. Voted to increase the Fundraising Budget – First – Shannon Nicholson, Seconded – Megan Mclean

b. Fundraising – Review of events and creation of budget (please see attached Budget for amounts)

- i. Movie Nights
- ii. Christmas Turkey/4 Winds Brewing Basket Auction or Raffle (a decision needs to be made if this will be an auction (no gaming licence required) or raffle (have to buy a gaming licence)
- iii. February Fun Fair
- iv. Read-a-Thon
- v. Adult Social
- vi. Clothing Drive
- vii. Hot Lunch
- viii. Purdy’s (Christmas)
- ix. Sports Day Auction

2. Principal’s Report

a. Calendar Items – looking back

- September 28 – Terry Fox Run, brought in \$1064.00
- September 29 – Orange Shirt Day and our first earthquake drill
- Oct 5 – student teachers started their weekly visits. Div 10, Div 7 and Div 4
- Oct 11 – Cross Country Meet at Sunshine Hills, over 60 students signed up
- Oct 13 – FSA started for Grades 4 and 7 / Fire Safety Presentation for the Primary grades
- Oct 18 – Parent/Teacher conferences

b. Calendar Items – looking forward

- Oct 19 – Great Shake Out Earthquake drill
- Oct 20 – Provincial ProD
- Oct 22 – Working on Reporting program and Highway of Writing
- Oct 25 – Grade 6 Immunizations
- Oct 26 – Hot Lunch & Casual day
- Oct 31 – Halloween Parade
- Nov 2 – Photo retakes
- Nov 7 – Fire Drill
- Nov 8 – Code Red Drill
- Nov 10 – Remembrance Day Assembly 1:30pm
- Nov 14 – Artsmart Presentation (assembly)
- Nov 17-24 – Student Teachers short practicum

c. Sports

- i Volleyball – grade 6 and 7 teams – games are Tues/Thurs Oct 3 – Nov 14
 - Grade 6 coached by Ms. Melville & Ms. Hardy
 - Grade 7 coached by Ms. Hay & Mr. Henderson (Mon lunch/Weds AM)

d. Artist in the School Grant

- i Phyllis Schwartz – works with clay
- ii Even if grant doesn't come through, might be helpful to have Phyllis come in and work with some classes around using the kiln and art with clay

e. In the classroom

- i Inquiry projects related to Nature
- ii Big 3 questions: What are you doing? How is it going? What is next?
 - Parents to ask these questions at home to pull more information out of their children and engage them in a conversation about school and school work

f. Website will be changing in November

g. Wish List

- i Science/Math
 - Mobile Aquarium \$1400
 - Makey-makey board (\$100/kit)
 - Outdoor structures for animals (materials to build eg bird houses)
 - sit spots (seats that are portable and weather proof) \$2.50 each
- ii Fine Arts
 - Audio system for the gym – built in speakers
 - Outdoor Mural
 - Tools for pottery
 - expert to work with teachers with the kiln
 - support the Artist in Schools grant
- iii PE/Equipment
 - New volleyballs
 - Jerseys
 - Floor Mats
 - Class sets of scoops
- iv Literacy/Library
 - K/1 theme books
 - Books related to inquiry topics
 - Class literature kits (5 book per title) for intermediate
 - non-fiction books
- v Music
 - Musical \$2500
 - General music \$500
 - 10 Orff Instruments \$3000
- vi Misc
 - Hokey stool - \$150 each

- Boardmaker software
- Intermediate play structure for all (wheelchair accessible)
- Outside garden pod – primary
- Courtyard access from classrooms
- Watering system for garden
- AED
- Ipad Dongles (\$60 each)
- New furniture for classrooms

3. Library Presentation – Brynne Mcleod

- i Donations of books accepted if in good condition and age appropriate
- ii Scholastic book fair will be the last week of November

4. New Business & Open Forum

- i Communications Committee created, Allan Gauld and Martin Rusticus to discuss what it would entail and projects, volunteers appreciated
- Vote for creation of committee Martin Rusticus – First, Jackie Moore – Second

5. Meeting Adjourned at 9:05pm

NEXT MEETING NOVEMBER 15, 2017