



**PEBBLE HILL TRADITIONAL SCHOOL
PAC Meeting #6**

MINUTES

DATE: September 27, 2017
PLACE: PHT Library

TIME: 7 – 8 pm

ATTENDEES:

President: Jackie Moore

Past Chair:

Vice-Chair: Yolandi McCarthy

Fundraising: Megan McLean/Shannon N.

Treasurer: Louise Mol/Meaghan Golden

Secretary: Julie Mitobe

DPAC:

Principal: Marne Hopkinson

1. Executive Reports

a. Quorum met to remove all signers from account and add new signers

- i. removed Meaghan Golden, Terri Thomas and Yolandi McCarthy
- ii. added Martin Rusticus, Megan McLean, Louise Mol and Julie Mitobe

b. ACTION items – to be followed up

- i. Discussion was had to bring Saleema Noon back to the school on alternating years, item has been added to budget pending acceptance at AGM meeting
- ii. Uniforms
 1. should we change companies
 - i. price lists & samples to ensure quality
 2. should we bring in an order deadline that would ensure delivery by a certain date for start of school year
- iii. Decision to be made if we will have a fundraising year or a spirit year for the school

c. Fundraising

- i. Auction - \$1337 raised with no cost to the PAC
- ii. Upcoming Fundraising events
 1. Bad Moms Night – Nov 17th (Adult Fundraiser)
 2. Movie nights thru out the year (3 or 4)
 3. Clothes for Cash
 - a. bags will be sent home with students hopefully by end of October, more bags available if needed
 - b. up to 151 bags we will receive \$2.00/bag
 - c. over 151 bags we will receive \$3.00/bag
 - d. there will be a drop off date for people to bring bags to the school (November)
 4. Turkey and Four Winds basket Raffle for Christmas
 5. Purdy's Fundraiser in December

6. February Fundraiser – Love and Friendship
 - a. details to come
7. End of Year Adult Social
- iii. Hot lunch – decide if we can bring in a second hot lunch day per month, vote required to add to budget – use the Grade 7's as helpers for additional day
- iv. Parents need to be made more aware of the FaceBook page as a way of communication and we need to utilize it more to advertise events and information

d. Treasurer

- i. add/remove signers on the account
- ii. Saleema Noon added to budget pending vote at AGM
- iii. vote on additional hot lunch day
- iv. Issue with Gaming licence, Meaghan is working with them to submit all required documents and resolve issue
- v. decision on fundraising or spirit school needs to be made to enable the budget to go forward with deciding where to spend current funds
 1. suggestion was made to equally split money between PE, Science, Math and the Arts
 2. have 4 fundraisers for the year with a target amount raised of \$1000 to cover amount distributed to each category

2. Principal's Report

a. Calendar Items – looking back

- First Assembly on Sept 15th – reviewed playground behaviour, being a good neighbour and uniform dress code
- Sept 18 was the band rental night
- Sept 22 was our first Pro-D Day. We worked on the Writing Highway and inquiry approach to learning
- Sept 25 was school photo day
- Sept 27 was the first fire drill – approximately 6 minutes to evacuate and report in

b. Calendar Items – looking forward

- Sept 28 is red and white day or casual clothing day, hot lunch and our Terry Fox day
- Sept 29 in Orange Day and the first earthquake drill
- Oct 18 – Parent/Teacher Interviews & PAC meeting
- Oct 19 – Parent/Teacher interviews
- Oct 20 & 23 – Pro-D Days
- Oct 25 – Grade 6 Immunizations
- Oct 26 – Hot Lunch day

c. Sports

- i Cross Country Running – Sunshine Hills race on October 11
 - Practices are Weds/Friday 8:15-8:45am
- ii Volleyball – grade 6 and 7 teams – games are Tues/Thurs Oct 3 – Nov 14
 - Grade 6 coached by Ms. Melville & Ms. Hardy

- Grade 7 coached by Ms. Hay & Mr. Henderson (Mon lunch/Weds AM)

d. Student Learning Grant from June (\$12,777) Spending

- i Chromebooks
- ii Math/Science materials
- iii Gym mats and PE Equipment
- iv Kiln/Art supplies
 - following does not defray parents costs
 - i Literature circle kits/text sets
 - ii new projector and learning resources

e. Teacher Wish list

- Make the playground wheelchair accessible
- more Chromebooks
- outside pod garden for primary
- field trip funds
- courtyard access from classrooms
- guest experts eg. mobile aquarium, scientist/artists
- tools for pottery
- professional development for pottery/using the kiln
- new 'desks' for classrooms
- new staff room chairs and microwaves
- more theme books for K/1 level
- \$2500 for musical production
- \$500 for general music costs
- \$3000 for 10 additional Orff instruments
- books for the library

3. New Business –

a. Class Parents –

- i Suggestion was made to have each class in the school have a volunteer class parent to assist with PAC events or to help encourage and find volunteers within the classroom for fundraising and to ensure parents are kept up to date on upcoming events or notices

b. New members:

- i Rebecca Lee voted in as new DPAC, nominated by Martin and seconded by Megan McLean
- ii Marty voted in as Co-Chair, nominated by Jackie Moore and seconded by Megan McLean

c. Communication with Parents

- i Topic of how to communicate better with parents was brought up and the idea of a downloadable app was raised. One of the High Schools uses this feature to send reminder notices and information directly to a parents phone.

1 Alternative ideas would be to utilize an already existing App like “Team Snap” to accomplish the same idea

2 The Class Parent idea would also fall into this category, with one or more parents ensuring the other parents were aware of upcoming events and the need for volunteers for such events if they were required

d. Spirit Committee

i Suggestion was made to create a Spirit Committee that would assist with the events submitted by Fundraising and help create a pool of volunteers to call on when volunteers were needed

4. Meeting Adjourned at 8:50 pm

NEXT MEETING OCTOBER 18, 2017